

TAB D

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Records Administration Branch

-) To conduct a Records Management Survey in the Office of Personnel.
-) Improved communications within the Agency's Records Management Community by publishing a Records Management Newsletter.
-) To develop a Forms Management training program.

Office	FY 1974		FY 1975		Increase 74/75
	Pos. or MY	Funds	Pos. or MY	Funds	
Records Administration Br.					

STAT

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